

05/2022 Director's Report

On-call library staff recruitment:

- We have historically used subs or on-call staff to cover public service desks for vacation, illness and other times when we are short staffed
- We have four long term subs that helped with filling holds during covid and curbside, they have recently been trained to return to staffing the front desk
- We will hire 3-5 additional people to be in our sub/on-call pool
- Recruitment should open within the month
- The LSTA grant that we just received, has about \$36k for on-call staff. This is to allow the Tech Specialist to focus on the project and allow coverage of his service desks shifts that will be vacated due to the project.

Remodel:

- We have received the first draft of the workroom plan
- LMT is meeting with Pivot on Tuesday (same day as this meeting) to look at the full design for the project
- Full staff input will hopefully follow on Thursday May 5
- Then Pivot Architecture will work on coming up with a couple of full-scale design concepts

Strategic Plan:

- The Foundation supports doing a request for proposals (RFP) to identify a consultant for the strategic plan
- Emily will work with Karen Johnson, Foundation development consultant on the RFP
- The following consultants have been identified to reach out to:
 - Stephanie Chase from LEO libraries reached out
 - <https://www.constructivedisruption.info>
 - Non-library specific consultants -- Mindy shared
 - <https://www.banyan-consulting.com/staff.html>
 - SEF shared their consultant - Randy Harrington <https://happy-tiger.com/>
 - [Ruth Metz library consultant https://www.ruthmetzassociates.com/](https://www.ruthmetzassociates.com/)
- If any Board members have other recommendations, please send them to Emily